

Saddleback High School  
Roadrunner Nation  
***School Site Council Minutes/Minutos de Consejo Escolar***

Tuesday, October 19, 2021

3:18pm - 4:49pm

Members Present:     Ashley Avalos             Ed Bustamante             Danielle Crosbie-Davidson  
                                 Monica Dalton             Victoria Le                 Norma Martinez Hernandez  
                                 Olivia Mendez             Zayra Rivera               Maria Eufemia Sanchez

Members Absent:     Mayra Amaya             Brian Sandquist             Jessica Trease

Guests:                 Maricela Urizar

**1.0 Welcome & Call to Order / Bienvenidos y Llamado al orden**

- Dr. Crosbie-Davidson called the meeting to order at 3:18 pm

**2.0 Minutes Approval/Aprobación de minutos**

**2.1 September 2021 Minutes / Minutos del mes de septiembre de 2020**

- Mrs. Urizar requested correction under 7.3: remove “missing ELA” because their 2020-21 Annual Needs Assessment was found and shared (per MD 10/27/21)
- Mrs. Rivera motioned to approve; Ms. Dalton seconded; all approved

**3.0 Public Comment/Comentarios de público**

(none)

**4.0 DAC & ELAC/Reportes de CCD y CCAI**

- Mrs. Sanchez (ELAC) reported that ELAC discussed and supported goals for the year
  - Develop parental/family capacity to support student learning of English language by promoting/continuing workshops and events for parents/families
  - Monitor EL student progress
  - Provide training for teachers in areas of EL development such as academic strategies, pedagogy, methodology
  - Provide schools with bilingual language assistance (tutors, support, acceleration of EL development)
  - Ensure that all ELs receive support necessary to succeed
  - Reclassify students from LEP to FEP; promote bilingualism in schools (i.e. Seal of Biliteracy); listen to and work with parents/families of ELs to develop effective/comprehensive program
- Mrs. Urizar reported that Mrs. Trease (DAC) was unable to report on recent meeting because it was conducted entirely in Spanish; issue has been resolved with District

## 5.0 School Reports/*Reportes de la escuela*

### 5.1 Parent Report/*Reporte de los padres*

- Mrs. Mendez reported that new parenting classes, themed “teaching highly capable kids,” are now rolling out and the determination is currently being made as to which schools will receive the program first; one of our parents is a trainer
- SHS is still waiting for a new FACE coordinator to be hired

### 5.2 Student Report/*Reporte de los estudiantes*

- Victoria reported that today’s Club Rush went well, next week is Spirit Week, Hip Hop is hosting open auditions this week, and ASB is encouraging everyone to wear pink on Thursdays this month for breast cancer research and awareness
- Victoria and Ashley reported that school lunch seemed to be running out, especially during 2nd lunch; Ms. Dalton affirmed this observation; Mr. B explained that lunch numbers are determined with a service/pre-packaged split
- Ashley reported that next week’s Spirit Week will celebrate Red Ribbon Week; all students and staff will be provided bracelets that students can show for school raffles/prizes, the “LSP Extravaganza” raffle/event, and select neighborhood restaurant discounts (flyer sent out to all via Parentsquare)
- Victoria reported some student discomfort with select teachers/staff not wearing their masks; Mrs. Urizar explained that with weekly testing, the classroom comfort level has been raised (for example, being allowed to remove the desk shields), but the CDC still recommends wearing masks indoors. Dr. Crosbie-Davidson requested revisiting student AND staff understanding of policy
- Victoria also reported that tonight at 6:30pm, the Nest will be hosting a welcome back reception for Mrs. LaBare

### 5.3 Teacher Report/*Reporte del maestros*

- Mrs. Rivera reported that Spanish Club is currently working on a Community Dia de los Muertos Altar; will be open to all for picture contributions
- Mrs. Urizar asked about phone/electronics usage; Mrs. Rivera detailed her class policy of using ‘pesos’ as rewards for storing phones/ear buds away, which seems to be working to decrease electronics presence
- Ms. Dalton reported that next week, classrooms/areas will be receiving a number of federally-funded instructional technology items

### 5.4 Principal Report/*Reporte del director*

- Mr. B reported that this being the 2nd week of schoolwide Covid testing, process was going very smoothly; dealing with absences assisted by MacArthur and Chavez; District Office will soon be offering Saturday testing from 8am-12pm
- Mrs. Mendez and Mrs. Sanchez reported observing side effects of “Covid stress;” Mr. B stressed the importance of communication, especially with students, re-focus on mental health, calm, relaxation

## **6.0 Old Business/Asuntos anteriores**

### **6.1 Approve the Yearly Meeting Calendar / Aprobar el calendario anual de reuniones**

- Mrs. Urizar and Mr. B proposed to switch the rest of the 2021-22 SSC calendar dates from Wednesdays to Tuesdays due to conflict with ILT
- Ms. Martinez motioned; Mrs. Rivera seconded; 7 yes, 2 no
  - Ashley and Victoria opposed due to conflicting meetings/commitments (Girls Inc, Simon Scholar, SAT prep off site); Ms. Dalton will follow up with these groups
  - Motion was approved

### **6.2 Approve Bylaws / Aprobar los estatutos del comité**

- Mr. B motioned to accept bylaws as written; Ms. Dalton seconded; all approved

### **6.3 Elect DAC alternate / Elegir suplente de DAC**

- Mrs. Mendez appointed as DAC alternate; encouraged to use Zoom feature to switch between preferred/available languages
- Next meeting scheduled for 10/18/21 but moved to 10/25/21

## **7.0 New Business/Asuntos nuevos**

### **7.1 Parent Engagement Policy / Política de participación de los padres**

- Mrs. Urizar and Mr. B noted corrections required: change to Parent Meetings, scheduled four times a year on first Thursday of the month at 4pm and 5pm, with possible AM option to be considered later; ELAC meetings moved from 9am to 3pm
- Mr. B motioned to accept with corrections; Ms. Dalton seconded; all approved

### **7.2 School Plan (SPSA) Update / Plan Escolar**

- Mrs. Urizar shared colorful, detailed posters in staff Nest featuring select Proposed Needs from each department
- She also presented SPSA's goals and how needs assessment was gathered (see 7.3)

### **7.3 Present Annual Needs Assessment / Evaluación anual de necesidades**

- Mrs. Urizar shared slideshow that was shown to ILT and presented to each department by their respective chairs
- She summarized our schoolwide proposed needs
  - Reading/writing focus of curriculum and at home
  - Tutors and tutoring opportunities before, during, and after school
  - More instructional aides to assist ELs and special education populations
  - Gradual acclimation to in-person instruction
  - Improving student reading and verbal comprehension
  - Need for more elective classes/options

- Built-in instructional time for spiraling
- Enforcing uniform electronic policy schoolwide
- Re-open LSP bilingual tutoring services
- Assisting special education populations with scaffolding
- Supporting how to deal with social anxiety and other stressors

**7.4 Review recommendations from ELAC and other advisory committees / Revisar las recomendaciones del comité de ELAC y otros comités.**

- Per ELAC form:
  - Committee is assisting in the development of efforts to make parents aware of the importance of regular school attendance
  - Recommendations: EL students who received 2 years of ELD need additional support, request for tutors and potential after-school club
- Mr. B added that last year, LSP (afterschool program) provided bilingual tutoring one day a week, but now nonexistent due to hiring/HR woes, but will follow up; also trying to bring back Saturdays for SHS as a place to hang out away from home; Dr. Crosbie-Davidson suggested offering program incentives

**7.5 Make recommendations for program changes if necessary / Hacer recomendaciones para cambios en el programa si es necesario.**

- See above; all dependent upon hiring of FACE site coordinator

**7.6 Cap and Gown Purchase / Compra de toga y birrete de graduación**

[tabled due to lack of quorum at 4:30pm] Mr. B: run about 5k on high end, but every senior will receive her/his own; incentive to graduate, but also for financial aid/reward for completing FAFSA

**7.7 PBIS Committee / Comité de PBIS**

[tabled due to lack of quorum at 4:30pm] Would like to purchase items for incentives

**8.0 Adjournment / Cierre de la sesión**

- Dr. Crosbie-Davidson adjourned the meeting at 4:49pm